

Notifying a claim

APNA Professional Indemnity Member Policy



Important Notice

Your APNA member insurance is a claims made and notified policy. This means that you must advise Insurance House of any claim or circumstances which could give rise to a claim immediately so that we can advise the insurer accordingly. Even if the circumstances do not result in a claim, they must be notified to Insurance House during the period of insurance.

How to notify Insurance House of a potential claim:



Ring Insurance House on 1300 213 067 and ask for a member of the Affinity team. You will be able to advise the relevant claim/notification details over the phone;



The preferred option is to print and complete the APNA member claim/notification form available at apna.asn.au/insurance and return the form as soon as possible to membersupport@ihgroup.com.au.

Upon receipt of your claim form, Insurance House will send you an email acknowledging receipt and advising of the next steps.

If you have a claim or an inquiry which is covered by your policy, you will be entitled to legal assistance (if deemed necessary) and you will be entitled to the Limit of Liability as stipulated in your policy schedule.

www.apna.asn.au/insurance

Question about the policy? Call 1300 213 067 toll free or email membersupport@ihgroup.com.au



For full terms and conditions please refer to the policy schedule, wording and endorsements issued by Insurance House Pty Ltd ABN 33 006 500 072. AFSL No. 240954. The Australian Primary Health Care Nurses Association (APNA) does not hold an Australian Financial Services Licence and members should consider obtaining their own financial advice about this product from a person who is able to give such advice under an Australian financial services licence such as Insurance House.